

7.2 Annexure B-Sample Format for Authorization Letter

AUTHORIZATION LETTER

(To be printed on Organization Letter Head)

This is to certify that MR / Mrs. XXXXXXXXXX, S/o, W/o XXXXXXXXXXXXX (D.O.B) having PAN No. XXXXXXXXXX whose signature is appended below, is hereby authorized to sign all documents submitted to apply for registration with ICEGATE portal of Indian Customs and to operate all activities regarding import and export through ICEGATE on behalf of our company/firm **(Company/ Firm Name and address)**

Signature of Authorized Signatory to whom authorization is given

Name of the Authorized Signatory Mr/Ms. XXXXXXXXXXXXX

For,

(Company/Firm name and stamp, authorized name, signatory and

date) Note:

**ID proof will be of the person who is authorized to work on behalf of the Company

**Signatures of majority of Directors/Partners of the Company/ Firm are required

Date:

Place: